Petworth CofE Primary School
South Grove Petworth GU28 OEE
Telephone: 01798 342369

30th September 2019

Dear Parents/Carers

Parent Teacher Consultations: Autumn Term: Monday 21st October 4.30-7pm and Tuesday 22nd October 3.30-5.30pm

Please **tick your preferred time period** for our consultation and return it to me by **Friday 11th October** so that I can confirm the time to you. Appointments are for 10 minutes; should it be necessary for a longer discussion I will be happy to arrange this with you individually. **Consultations will be held in Elm Explorers Class.**

Yours sincerely

Ami Langham
Class Teacher

Parents– please could you tick your preferred time period and return this reply slip by Friday 11th October to Miss Langham. Thank you.

Name of pupil_____

Monday 21st October 4.30-7pm		**Tuesday 22nd October 3.30-5.30pm**
3.30-4.00	**not available Monday**	_____
4.00-4.30	**not available Monday**	_____
4.30-5.00	_____	_____
5.00-5.30	_____	_____
5.30-6.00	_____	**not available Tuesday**
6.00-6.30	_____	**not available Tuesday**
6.30-7.00	_____	**not available Tuesday**

If you have another child in the school please give their name and class here:

_____

I/We would particularly like to discuss the following _____

_____

Mrs Sandon-Webb will be available for appointments to see parents whose children have an Independent Learning Plan (IEPs) from 4.30-7pm on Monday the 21st October and 3.30-5.30pm on Tuesday 22nd October. Please tick the preferred time.

Monday 21st October 4.30-5.00 ___ 5.00-5.30 ___ 5.30-6.00 ___ 6.00-6.30 ___ 6.30-7.00 ___

Tuesday 22nd October 3.30-4.00 ___ 4.00-4.30 ___ 4.30-5.00 ___ 5.00-5.30 ___

Signed:_____