

Petworth CofE Primary School

Remote Learning Policy



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| Reviewed: | September 2020 |
| Next Review: | September 2021 |
| Person Responsible: | John Galvin |

Inspire, nurture and challenge with JOY at the heart in all we do.

Specific Aims

- To outline Petworth CofE Primary School's approach for pupils that, from June 1st 2020, will not be attending school through choice, as a result of government guidance or due to continued shielding.
- To outline Petworth CofE Primary School's expectations for staff that, from June 1st 2020, will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with the teaching, marking and planning for pupils.

Who is the policy applicable to?

In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms:

- A continuous, dry cough
- A high temperature above 37.8°C
- A loss of, or change to, their sense of smell or taste
- Have had access to a test and this has returned a positive result for Covid-19

Remote learning for pupils that are not able to attend school due to self-isolation or in line with government guidelines Petworth CofE Primary School will provide remote learning (online) for pupils that are not able to attend school so that no-one need fall too far behind. In the following points, an outline of the provision will be made and some guidance given on the role of pupils, teachers and parents. Petworth CofE Primary School are fully aware that these are exceptional times and would like to make it clear that the completion of work is not compulsory and that this document seeks to inform and guide families and not impose expectations. Each family is unique and because of this, should approach home learning in way which suits their individual needs.

Family (pupil/parent/guardian) role

- Where possible, it is beneficial for young people to maintain a regular and familiar routine. Petworth CofE Primary School would recommend that each 'school day' maintains structure.
- Each week, on Monday, work for the week, in English, Maths and Topic will be posted on the class blog (https://www.petworth.w-sussex.sch.uk/website/class_blogs_1/459343). Families should view this together, and then make appropriate plans to complete the work.
- Should anything be unclear in the work that is set, parents can communicate with class teachers via the class email or SLT@petworthprimary.co.uk. They should make clear which year group and subject the question relates to.
- Work that children complete at home should be kept safe, ideally in their home learning book, and can be brought back to school when safe to do so.
- To attempt to make use of the resources shared with them i.e. printing sheets, using relevant mathematical methods etc.
- We would encourage parents to support their children's work, including finding an appropriate place to work and, to the best of their ability, support pupils with work encouraging them to work with good levels of concentration.
- Every effort will be made by staff to ensure that work is set promptly on appropriate platforms but school cannot guarantee that the chosen platforms will work on all devices.
- Should accessing work be an issue, parents should contact school promptly and alternative solutions may be available. These will be discussed on case-to-case basis.

Teacher expectations

- Teachers should plan lessons that are relevant to the curriculum focus for that year group and endeavour to replicate this through video clips and tasks for home learners.
- Teachers should create, or use appropriate e.g. White Rose, NCETM, Oak Academy, videos for key teaching points in English, Maths and Topic and upload to their class blog by 8am each day.
- Teachers are expected to acknowledge receipt of work submitted online and will provide more detailed feedback to pupils where appropriate.
- Any resources used, including websites and worksheets, should, where possible, be shared with home learners. Staff will do this electronically and it will be the responsibility of families to use these resources at home. We will keep what needs to be printed to a minimum.
- To respond, within reason, promptly to requests for support from families at home. This should be done via class email or slt@petworthprimary.co.uk.
- Should a staff member require support with the use of technology, it is their responsibility to seek this support in school and Senior Leaders will ensure that support is given promptly.

Remote teaching for staff who are self-isolating

Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy or they have been told to shield and/or have received a letter to confirm this. If a member of staff is required to self-isolate, they are expected to:

- Follow normal reporting procedure for planned absence.
- School will ask staff about their intention to get tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made.
- Whilst self-isolating, and if able to do so, staff will be given an individual project to work on which is in line with whole school development priorities. These projects will be communicated by the Senior Leadership Team and will be allocated on a case-by-case basis. Staff may also be asked to support with the online learning provision for their year group.