

**Headteacher**

John Galvin

**Petworth C of E Primary School**

South Grove, Petworth,  
West Sussex, GU28 0EE

**Tel:** 01798 342369

**Fax:** 01798 343195

**E-mail:** [office@petworth.w-sussex.sch.uk](mailto:office@petworth.w-sussex.sch.uk)

**Website:** [www.petworth.w-sussex.sch.uk](http://www.petworth.w-sussex.sch.uk)



02 November 2020

Dear Parents,

**Important COVID-19 Update**

Following on from the Government's announcement that a new national lockdown is due to commence on Thursday and as the new cases are rising exponentially, please can we request that you rigidly keep to the times allocated to drop off and pick up your child(ren) from school. Additionally, please ensure you strictly adhere to the social distancing rules and keep 2m apart to keep everyone safe. In school, we are taking every precaution possible as outlined in our risk assessment, which we have shared on the school website. A statement from the Chief Medical Officer outlining the risks of primary school children attending their school can be found by clicking on the link - <https://www.gov.uk/government/news/statement-from-the-uk-chief-medical-officers-on-schools-and-childcare-reopening>. I believe primary schools should be kept open, but like all schools across the country, this will become harder and harder if members of staff have to self-isolate for any reason. Therefore, it is essential that if your child(ren) or anyone else in their household, displays any of the symptoms – **a new, continuous cough, a high temperature or a change to taste and/or smell** - they **MUST NOT** come to school. We cannot take any chances of spreading this virus!

As with the previous lockdown, we helped families by issuing food bank vouchers, so if you are struggling please contact me. It will be confidential. We cannot help financially, however if you believe you would qualify for Free School Meals or would like to check, please complete the West Sussex form <https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/free-school-meals/free-school-meals-online-application-form/?formcheck=checked>. Your child does not have to have Chartwells hot school meals, but we can help financially with future trips, school uniform etc.

If a class does have to stay away from school due to a child catching coronavirus, that class will be taught remotely. Every child from Rowan to Willow (year two to year six) have access to their Office 365 Petworth CofE Primary School account. On this account will be their emails, online Word, Excel and Teams. It is my intention that one lesson per day will be taught via Teams, so the teacher will hopefully see the children each day. In addition to this lesson, work will be set via the class blog, as we previously arranged.

Unfortunately, we have only been allocated one laptop, as part of the DfE scheme 'Get help with technology during coronavirus (COVID-19)'. I am trying to source some old laptops, which we can make available to families who do not have access to tablets or laptops. If anyone knows of any companies who are replacing their computers or laptops and would like to donate them to our school, please get in touch. Also, if anyone is IT literate and has time to set up some donated laptops for us to lend to families it would be great to hear from you.

Thank you for your continued support.

Yours sincerely

John Galvin  
Headteacher