

Headteacher

John Galvin

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Dear Parents/Carers,

Pantomime at the Capitol Theatre, Horsham on Tuesday 17th December 2019

We are planning to take the children, teachers and teaching assistants of Key Stage 2 to Horsham Capitol Theatre to see Peter Pan in the afternoon of Tuesday 17th December.

Once again, this trip has been heavily subsidised by our wonderful PPSA, donating money towards tickets and transport. We are asking for a contribution of £5 per child towards the cost of this trip.

School uniform must be worn. The children will have an early lunch, after which we will travel by coach to Horsham, leaving school at approximately 12.20pm. We would be grateful if you could please ensure that your child has a packed lunch for this day, rather than ordering a hot meal, due to the timing of lunch. We shall arrive **back at school at approximately 5pm**. We will confirm a more accurate time once we have been advised of running times by the theatre.

To enable this trip to go ahead we are asking for a contribution of £5 per child to be paid via SchoolsBuddy to cover the remaining costs. Although the contribution is voluntary, if parents are able but unwilling to contribute, this and/or future trips may not go ahead. We appreciate that some families might find it particularly difficult to contribute all or part of the suggested sum, and if you feel that you are in such a position, please contact Mr Galvin or Mrs Sandon-Webb in confidence to discuss whether some suitable arrangements can be made.

By paying via the SchoolsBuddy system, this acts as parental consent to attending this trip so a separate consent form is not required.

If you have any questions regarding the trip, please do not hesitate to contact us.

Yours sincerely

John Galvin
Headteacher