



30th September 2019

Dear Parents/Carers

Parent Teacher Consultations: Autumn Term: Monday 21st October 4.30-7pm and Tuesday 22nd October 3.30-5.30pm

Please **tick your preferred time period** for our consultation and return it to me by **Friday 11th October** so that I can confirm the time to you. Appointments are for 10 minutes; should it be necessary for a longer discussion I will be happy to arrange this with you individually. **Consultations will be held in Beech Class.**

Yours sincerely

Emma McGrath
Class Teacher

Parents– please could you tick your preferred time period and return this reply slip by Friday 11th October to Mrs McGrath. Thank you.

Name of pupil _____

Monday 21st October 4.30-7pm

3.30-4.00 not available Monday

4.00-4.30 not available Monday

4.30-5.00 _____

5.00-5.30 _____

5.30-6.00 _____

6.00-6.30 _____

6.30-7.00 _____

Tuesday 22nd October 3.30-5.30pm

not available Tuesday

not available Tuesday

not available Tuesday

If you have another child in the school please give their name and class here:

I/We would particularly like to discuss the following _____

Mrs Sandon-Webb will be available for appointments to see parents whose children have an Independent Learning Plan (IEPs) from 4.30-7pm on Monday the 21st October and 3.30-5.30pm on Tuesday 22nd October. Please tick the preferred time.

Monday 21st October 4.30-5.00 ____ 5.00-5.30 ____ 5.30-6.00 ____ 6.00-6.30 ____ 6.30-7.00 ____

Tuesday 22nd October 3.30-4.00 ____ 4.00-4.30 ____ 4.30-5.00 ____ 5.00-5.30 ____

Signed: _____

