



9th March 2020

Dear Parents/Carers

Parent Teacher Consultations: Spring Term: Monday 23rd March 3.30-5.30pm and Tuesday 24th March 4.30-6.30pm

Please **tick your preferred time period** for our consultation and return it to me by **Monday 16th March** so that I can confirm the time to you. Appointments are for 10 minutes; should it be necessary for a longer discussion I will be happy to arrange this with you individually. **Consultations will be held in Maple Class.**

Yours sincerely

Rachel Harris
Class Teacher

Parents– please could you tick your preferred time period and return this reply slip by Monday 16th March to Mrs Harris. Thank you.

Name of pupil _____

Monday 23rd March 3.30-5.30pm

3.30-4.00 _____

4.00-4.30 _____

4.30-5.00 _____

5.00-5.30 _____

5.30-6.00 **not available Monday**

6.00-6.30 **not available Monday**

Tuesday 24th March 4.30-6.30pm

not available Tuesday

not available Tuesday

If you have another child in the school please give their name and class here:

I/We would particularly like to discuss the following

Mrs Sandon-Webb will be available for appointments to see parents whose children have an Independent Learning Plan (IEPs) from 3.30-5.30pm on Monday the 23rd March and 4.30-6.30pm on Tuesday 24th March. Please tick the preferred time.

Monday 23rd March 3.30-4.00 ____ 4.00-4.30 ____ 4.30-5.00 ____ 5.00-5.30 ____

Tuesday 24th March 4.30-5.00 ____ 5.00-5.30 ____ 5.30-6.00 ____ 6.00-6.30 ____

Signed: _____