



30<sup>th</sup> September 2019

Dear Parents/Carers

**Parent Teacher Consultations: Autumn Term: Monday 21<sup>st</sup> October 4.30-7pm and Tuesday 22<sup>nd</sup> October 3.30-5.30pm**

Please **tick your preferred time period** for our consultation and return it to me by **Friday 11<sup>th</sup> October** so that I can confirm the time to you. Appointments are for 10 minutes; should it be necessary for a longer discussion I will be happy to arrange this with you individually. **Consultations will be held in Elm Investigators Class.**

Yours sincerely

Matt Creese  
Class Teacher

**Parents– please could you tick your preferred time period and return this reply slip by Friday 11<sup>th</sup> October to Mr Creese. Thank you.**

Name of pupil \_\_\_\_\_

**Monday 21<sup>st</sup> October 4.30-7pm**

**Tuesday 22<sup>nd</sup> October 3.30-5.30pm**

3.30-4.00      not available Monday

\_\_\_\_\_

4.00-4.30      not available Monday

\_\_\_\_\_

4.30-5.00      \_\_\_\_\_

\_\_\_\_\_

5.00-5.30      \_\_\_\_\_

\_\_\_\_\_

5.30-6.00      \_\_\_\_\_

not available Tuesday

6.00-6.30      \_\_\_\_\_

not available Tuesday

6.30-7.00      \_\_\_\_\_

not available Tuesday

If you have another child in the school please give their name and class here:

\_\_\_\_\_

I/We would particularly like to discuss the following \_\_\_\_\_

\_\_\_\_\_

**Mrs Sandon-Webb will be available for appointments to see parents whose children have an Independent Learning Plan (IEPs) from 4.30-7pm on Monday 21<sup>st</sup> October and 3.30-5.30pm on Tuesday 22<sup>nd</sup> October. Please tick the preferred time.**

**Monday 21<sup>st</sup> October    4.30-5.00    5.00-5.30    5.30-6.00    6.00-6.30    6.30-7.00    \_\_\_\_\_**

**Tuesday 22<sup>nd</sup> October    3.30-4.00    4.00-4.30    4.30-5.00    5.00-5.30    \_\_\_\_\_**

Signed: \_\_\_\_\_