Petworth CofE Primary School
South Grove Petworth GU28 OEE
Telephone: 01798 342369

3rd October 2018

Dear Parents/Carers

Parent Teacher Consultations : Autumn Term : Monday 15th October 4.30-7.00pm and Wednesday 17th October 3.30-6.00pm

Please **tick your preferred time period** for our consultation and return it to me by **Tuesday 9th October** so that I can confirm the time to you. Appointments are for 10 minutes; should it be necessary for a longer discussion I will be happy to arrange this with you individually. **Consultations will be held in your child's classroom.**

Yours sincerely
E. McGrath
Emma McGrath
Class Teacher

Parents– please could you tick your preferred time period and return this reply slip by Tuesday 9th October. Thank you

Name of pupil _____

Monday 15th October 4.30-7pm	**Wednesday 17th October 3.30-6pm**
3.30-4.00 not available Tuesday	_____
4.00-4.30 not available Tuesday	_____
4.30-5.00 _____	_____
5.00-5.30 _____	_____
5.30-6.00 _____	_____
6.00-6.30 _____	**not available Wednesday**
6.30-7.00 _____	**not available Wednesday**

If you have another child in the school please give their name and class here:

_____

I/We would particularly like to discuss the following _____

_____

Mrs Sandon-Webb will be available for appointments to see parents whose children have an Independent Learning Plan (IEPs) from 4.30-7pm on Monday 15th October. Please tick the preferred time.

4.30-5.00_____ 5.00-5.30 _____ 5.30-6.00_____ 6.00-6.30_____ 6.30-7.00_____

Signed:_____