Petworth CofE Primary School
South Grove Petworth GU28 OEE
Telephone: 01798 342369

3rd October 2018

Dear Parents/Carers

Parent Teacher Consultations : Autumn Term : Monday 15th October 4.30-7.00pm and Wednesday 17th October 3.30-6.00pm

Please **tick your preferred time period** for our consultation and return it to me by **Tuesday 9th October** so that I can confirm the time to you. Appointments are for 10 minutes; should it be necessary for a longer discussion I will be happy to arrange this with you individually. **Consultations will be held in your child's classroom**.

Yours sincerely

Terri Rawlings
Class Teacher

Parents– please could you tick your preferred time period and return this reply slip by Tuesday 9th October. Thank you

Name of pupil _____

Monday 15th October 4.30-7pm	**Wednesday 17th October 3.30-6pm**
3.30-4.00 not available Tuesday	_____
4.00-4.30 not available Tuesday	_____
4.30-5.00 _____	_____
5.00-5.30 _____	_____
5.30-6.00 _____	_____
6.00-6.30 _____	**not available Wednesday**
6.30-7.00 _____	**not available Wednesday**

If you have another child in the school please give their name and class here:

_____

I/We would particularly like to discuss the following _____

_____

Mrs Sandon-Webb will be available for appointments to see parents whose children have an Independent Learning Plan (IEPs) from 4.30-7pm on Monday 15th October. Please tick the preferred time.

4.30-5.00_____ 5.00-5.30 _____ 5.30-6.00_____ 6.00-6.30_____ 6.30-7.00_____

Signed:_____