



18th March 2019

Dear Parents/Carers

Parent Teacher Consultations : Spring Term : Monday 1st April 3.30-6pm and Wednesday 3rd April 4.30-7pm

Please **tick your preferred time period** for our consultation and return it to me by **Monday 24th March** so that I can confirm the time to you. Appointments are for 10 minutes; should it be necessary for a longer discussion I will be happy to arrange this with you individually. **Consultations will be held in Ash Class.**

Yours sincerely

Clare Wiggs
Class Teacher

Parents– please could you tick your preferred time period and return this reply slip by Monday 24th March to Mrs Wiggs. Thank you

Name of pupil _____

Monday 1st April 3.30-6pm

3.30-4.00 _____

4.00-4.30 _____

4.30-5.00 _____

5.00-5.30 _____

5.30-6.00 _____

6.00-6.30 not available Monday

6.30-7.00 not available Monday

Wednesday 3rd April 4.30-7pm

not available Wednesday

not available Wednesday

If you have another child in the school please give their name and class here:

I/We would particularly like to discuss the following

Mrs Sandon-Webb will be available for appointments to see parents whose children have an Independent Learning Plan (IEPs) from 4.30-6pm on Wednesday 3rd April. Please tick the preferred time.

4.30-5.00 _____ 5.00-5.30 _____ 5.30-6.00 _____

Signed: _____