



3<sup>rd</sup> October 2018

Dear Parents/Carers

**Parent Teacher Consultations : Autumn Term : Monday 15<sup>th</sup> October 4.30-7.00pm  
and Wednesday 17<sup>th</sup> October 3.30-6.00pm**

Please **tick your preferred time period** for our consultation and return it to me by **Tuesday 9<sup>th</sup> October** so that I can confirm the time to you. Appointments are for 10 minutes; should it be necessary for a longer discussion I will be happy to arrange this with you individually. **Consultations will be held in your child's classroom.**

Yours sincerely

Elm Class  
Class Teacher

**Parents– please could you tick your preferred time period and return this reply slip by Tuesday 9<sup>th</sup> October. Thank you**

Name of pupil \_\_\_\_\_

**Monday 15<sup>th</sup> October 4.30-7pm**

**Wednesday 17<sup>th</sup> October 3.30-6pm**

**3.30-4.00 not available Tuesday**

\_\_\_\_\_

**4.00-4.30 not available Tuesday**

\_\_\_\_\_

**4.30-5.00** \_\_\_\_\_

\_\_\_\_\_

**5.00-5.30** \_\_\_\_\_

\_\_\_\_\_

**5.30-6.00** \_\_\_\_\_

\_\_\_\_\_

**6.00-6.30** \_\_\_\_\_

**not available Wednesday**

**6.30-7.00** \_\_\_\_\_

**not available Wednesday**

If you have another child in the school please give their name and class here:

I/We would particularly like to discuss the following \_\_\_\_\_

**Mrs Sandon-Webb will be available for appointments to see parents whose children have an Independent Learning Plan (IEPs) from 4.30-7pm on Monday 15<sup>th</sup> October. Please tick the preferred time.**

4.30-5.00 \_\_\_\_\_ 5.00-5.30 \_\_\_\_\_ 5.30-6.00 \_\_\_\_\_ 6.00-6.30 \_\_\_\_\_ 6.30-7.00 \_\_\_\_\_

Signed: \_\_\_\_\_