

Headteacher

John Galvin

Petworth C of E Primary SchoolSouth Grove, Petworth,
West Sussex, GU28 0EE**Tel:** 01798 342369**Fax:** 01798 343195**E-mail:** office@petworth.w-sussex.sch.uk**Website:** www.petworth.w-sussex.sch.ukWednesday 16th June

Dear Parents/Carers,

Parent Teacher Consultations: Tuesday 29th June 4pm to 6pm; and Thursday 1st July 4pm to 6pm

Due to the present circumstances we will be holding Maple's parent teacher consultations via Teams on the dates above. This is in place of the postponed meeting, which were due to take place in April. The main purpose of the discussion will be to discuss how your child has settled back to full time education; small step targets for the coming term; and how we can all support your child to reach their full potential.

Please **tick your preferred time period** for your Teams consultation and return it to me by **Wednesday 23rd June**, so that I can confirm the time to you. We will send you a link, so you can meet me via Teams. Appointments are for 10 minutes; should it be necessary for a longer discussion I will be happy to arrange this with you individually.

Yours sincerely,

Class Teacher

Please could you tick your preferred time period and return this reply slip by Wednesday 23rd June, directly to Mrs Harris. Thank you.

Name of Pupil _____**Tuesday 29th June 4pm to 6pm****Thursday 1st July 4pm to 6pm**

4.00-4.30 _____

4.30-5.00 _____

5.00-5.30 _____

5.30-6.00 _____

Email address for Teams link to be sent:

I/We would particularly like to discuss the following: