



9<sup>th</sup> March 2020

Dear Parents/Carers

**Parent Teacher Consultations: Spring Term: Monday 23<sup>rd</sup> March 3.30-5.30pm and Tuesday 24<sup>th</sup> March 4.30-6.30pm**

Please **tick your preferred time period** for our consultation and return it to me by **Monday 16<sup>th</sup> March** so that I can confirm the time to you. Appointments are for 10 minutes; should it be necessary for a longer discussion I will be happy to arrange this with you individually. **Consultations will be held in Ash Class.**

Yours sincerely

Clare Wiggs  
Class Teacher

**Parents– please could you tick your preferred time period and return this reply slip by Monday 16<sup>th</sup> March to Mrs Wiggs. Thank you.**

Name of pupil \_\_\_\_\_

**Monday 23<sup>rd</sup> March 3.30-5.30pm**

3.30-4.00 \_\_\_\_\_

4.00-4.30 \_\_\_\_\_

4.30-5.00 \_\_\_\_\_

5.00-5.30 \_\_\_\_\_

5.30-6.00 not available on Monday

6.00-6.30 not available on Monday

**Tuesday 24<sup>th</sup> March 4.30-6.30pm**

not available on Tuesday

not available on Tuesday

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you have another child in the school please give their name and class here:

\_\_\_\_\_  
\_\_\_\_\_

I/We would particularly like to discuss the following \_\_\_\_\_

\_\_\_\_\_

**Mrs Sandon-Webb will be available for appointments to see parents whose children have an Independent Learning Plan (IEPs) from 3.30-5.30pm on Monday the 23<sup>rd</sup> March and 4.30-6.30pm on Tuesday 24<sup>th</sup> March. Please tick the preferred time.**

**Monday 23<sup>rd</sup> March**    3.30-4.00 \_\_\_\_ 4.00-4.30 \_\_\_\_ 4.30-5.00 \_\_\_\_ 5.00-5.30 \_\_\_\_

**Tuesday 24<sup>th</sup> March**    4.30-5.00 \_\_\_\_ 5.00-5.30 \_\_\_\_ 5.30-6.00 \_\_\_\_ 6.00-6.30 \_\_\_\_

Signed: \_\_\_\_\_