

Headteacher

John Galvin

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17 November 2017

Dear Parents/Carers,

Due to personal circumstances Mr Brigden will be leaving on Friday 1st December 2017. We have advertised the position and we hope to appoint a new class teacher for the start of the spring term.

Mrs Duffy will teach Beech Explorers from Monday 4th December until the end of term.

We would like to take this opportunity to wish Mr Brigden all the best in the future.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'J Galvin'.

John Galvin
Headteacher